

Panhandle Community Unit District No. Two Board of Education

Regular Session Minutes April 17, 2023

The Panhandle Board of Education met in regular session on Monday, April 17, 2023, at the Lincolnwood Jr/Sr High School Library in Raymond at 7:00 p.m. Board President Teresa Payne called the meeting to order at 7:00 p.m. and roll call was taken.

Board Members Present: Teresa Payne, President; Dana Pitchford, Vice-President; Linda Brown, Secretary; Scott Cowdrey, Heather Millburg, Gabe Pope, and Brett Slightom

Board Members Absent: None

Also in attendance: Aaron Hopper, Superintendent; Ken Schuster, Principal; Kyle Herschelman, Donna Lemon, Gretchen Rovey and Darrin Daugherty

Community Comments

No Comments

Additions/Deletions to the Agenda

None

Consent Agenda

- A. Approval of minutes of March 20, 2023, regular and executive session and Minutes from the March 15, 2023, Special and Executive Sessions.
- B. Approval of April 2023 bills, March 2023 disbursements, Treasurer's Report and Activity Accounts
- C. Authorize the superintendent to prepare the tentative FY24 budget.
- D. Approve disposal of closed-session recordings over 24 months old

It was moved by Slightom and seconded by Millburg to approve the consent agenda as presented. Motion carried 6-0 with Cowdrey Absent.

Old Business Items

*Maintenance Update**

Mr. Hopper reported to the board that the district is working to finalize the cost to replace the concrete under the canopy at LHS. Bathroom stalls are in for the junior high restroom repairs. Sewer work at the annex will be addressed this summer. The board reviewed an estimate for auditorium painting as well.

New Business Items

Approval of Job Descriptions for the 2023-2024 school year

Mr. Hopper reviewed job descriptions and the process of review which was undertaken for the 2023-2024 school year.

It was moved by Slightom and seconded by Pope to approve the district's job descriptions for the 2023-2024 school year as presented. Motion carried 6-0 with Cowdrey Absent.

Board member graduation participation

The board discussed who would like to assist with graduation ceremonies in May. Pope and Cowdrey will assist with 8th grade promotion on May 18th and Payne and Millburg will assist with LHS graduation on May 19th.

Schedule special meeting for board reorganization

The board discussed the need to hold a special meeting for board reorganization. The board selected May 3, 2023, at 7:00pm as the meeting date and time.

*Authorize the superintendent to execute the natural gas contract and electric contract rates for the district**

Mr. Hopper presented information regarding the process for rate renewals through the district's energy consortium. The consortium recently changed their process and now each district needs to lock in their own rate. Rates change daily and the district will need to act when the rates lower based on the current price indexes.

It was moved by Millburg and seconded by Brown to authorize the superintendent to finalize natural gas and electricity savings agreements for the school district. Motion carried 6-0 with Cowdrey Absent.

*Approve the 2023-2024 changes to the district handbook**

Mr. Hopper presented information from the district's discipline and handbook committee regarding potential changes to the district's handbook. There were only two clarifications: one included a change to clarify when pajamas would be approved to wear and clarifying language was added to the district's drug testing policy to reflect current practices.

It was moved by Slightom and seconded by Pitchford to approve the 2023-2024 district handbook. Motion carried 6-0 with Cowdrey Absent.

Community Comments

Administrative Update

Administrative reports were submitted with the board packet.

Executive Session

It was moved by Slightom and seconded by Pitchford to enter into closed session at 7:30pm for the following purposes as allowed under the Illinois Open meetings Act 5 ILCS 120/2(c): Appointment, employment and/or dismissal of employees of the District; Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and Student Matters. Motion carried 6-0 with Cowdrey Absent.

It was moved by Slightom and seconded by Pope to reconvene into open session at 7:55pm. Motion carried 6-0 with Cowdrey Absent.

Executive Session Action

It was moved by Millburg and seconded by Brown to approve Shannon Mitchelar as a volunteer cheer coach pending successful completion of all state and local requirements. Motion carried 6-0 with Cowdrey Absent.

It was moved by Brown and seconded by Pitchford to approve Bill Krager as a volunteer basketball coach pending successful completion of all state and local requirements. Motion carried 6-0 with Cowdrey Absent.

It was moved by Pitchford and seconded by Pope to approve Jim Slightom as a paid assistant softball coach for the 2022-2023 school year. Motion carried 6-0 with Cowdrey Absent.

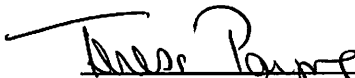
It was moved by Pope and seconded by Millburg to accept the letter of intent to resign from Donna Lemon, district bookkeeper. Motion carried 6-0 with Cowdrey Absent.

It was moved by Slightom and seconded by Pitchford to renew the three-year administrative contract with Ken Schuster as Lincolnwood Junior – Senior High School Principal pending finalization of all local employment requirements. Motion carried 6-0 with Cowdrey Absent.

It was moved by Millburg and seconded by Pope to approve Daniel Joe Webb as Raymond Grade School Principal/District Dean of Student pending finalization of all local employment requirements. Motion carried 6-0 with Cowdrey Absent.

Adjournment

It was moved by Slightom and seconded by Pitchford to adjourn at 7:59pm. Motion carried 6-0 with Cowdrey Absent.



Teresa Payne, President



Gabe Pope, Secretary